

## **Be More Bailey Charitable Foundation Privacy Policy**

This policy sets out how Be More Bailey Charitable Foundation uses and protects any information that you provide when you use this website.

Be More Bailey Charitable Foundation is committed to ensuring that your privacy is protected. Any information that you provide when using this website will only be used in accordance with this privacy statement.

This policy is updated from time to time. The latest version is published on this page.

### **Introduction**

We collect and use certain data about individuals in order to provide information and services and to enable certain functions on this website.

### **What data we collect**

We may collect the following information:

- Name
- Contact information including email address
- Demographic information, such as postcode, preferences and interests
- Website usage data
- Other information relevant to user enquiries

### **How we use this data**

Collecting this data enables Be More Bailey Charitable Foundation to understand what you are looking for from the Charity, enabling us to deliver improved services.

Specifically, we may use data:

- For our own internal records
- To improve the services that we provide
- To contact you in response to a specific enquiry
- To send you promotional emails about things that we think may be relevant to you

### **Cookies**

A cookie is a small file placed on your computer's hard drive. It enables our website to collect information about how you browse the site.

Cookies allow websites and applications to store your preferences in order to present content, options or functions that are specific to you. They also enable us to see information such as how many people use the website and what pages they visit.

## **How we use cookies**

We may use cookies to:

- Analyse our web traffic
- Identify whether you are signed in to our website
- Store information about your preferences
- To recognise when you return to our website

Cookies do not provide us with access to your computer or any information about you, other than that which you choose to share with us.

## **Security**

Sending information over the internet is generally not secure, and we cannot be responsible for the security of your data while it is in transit.

Once we receive it, we will always hold your information securely.

To prevent unauthorised disclosure or access to your information, we have implemented strong physical and electronic security safeguards.

We also follow stringent procedures to ensure that we work with all personal data in line with the Data Protection Act 1998

## **Disclosing your information**

We may pass on your personal information if we have a legal obligation to do so, or if we are required to do so in order to enforce or apply our Terms and Conditions.

We won't share your information with any other organisations for marketing, market research or commercial purposes.

## **Controlling information about you**

When you fill in a form or provide your details on our website in relation to requesting to receive communications from Be More Bailey Charitable Foundation, you can change your mind by emailing us at [info@bmbfoundation.co.uk](mailto:info@bmbfoundation.co.uk).

Any information that we hold about you is stored and processed under our Data Protection Policy, in line with the Data Protection Act 1998.

## **Access to personal information**

Individuals can find out if we hold any personal information by making a 'subject access request' under the Data Protection Act 1998. If we do hold information about you we will:

- Give you a description of it
- Tell you why we are holding it
- Let you have a copy of the information

If we do hold information about you, you can ask us to correct any mistakes.

If you wish to make a subject access request, your request must be in writing, addressed The Data Controller, and forwarded to us either by email to the following email address:

[info@bmbfoundation.co.uk](mailto:info@bmbfoundation.co.uk)

Or by post to the following postal address:

Be More Bailey Charitable Foundation  
Beacon Court  
Plumtree Farm Industrial Estate  
Birotes  
Doncaster  
DN11 8EW

Before we can act on your request, we must be sure of your identity.

### **Links from our site**

Our website may contain links to other websites.

Please note that we have no control of websites outside of [www.bmbfoundation.co.uk](http://www.bmbfoundation.co.uk) domain. If you provide information to a website to which we link, we are not responsible for its protection and privacy.

Always exercise caution when submitting data to websites. Read the site's data protection and privacy policies fully.